



UTICA CITY SCHOOL DISTRICT  
106 Memorial Parkway  
Utica, NY 13501

Joyce M. Tencza  
Director of Human Resources

(315) 792-2249  
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**The Utica City School District has immediate vacancies for:**

- Substitute Teacher Assistant
- Substitute Food Service Worker
- Substitute Food Monitor

The salary for these positions is **\$10.40 per hour**.

All qualifying candidates must have fingerprinting clearance from the NYS Education Department **prior** to employment. Fingerprinting fee is \$99.00 which must be paid by applicant (please see fingerprinting process for more information).

Applications and fingerprinting forms are available at:

**The Human Resource Department  
106 Memorial Parkway  
Utica, NY 13501**