

Utica City School District Decision for McKinney-Vento Disputes¹

Date _____

To: _____
(Parent /Guardian/Unaccompanied Youth)

(Current Address)

_____ has determined that:
(School/District Name)

your child, _____, is not homeless
(Student)

you are not homeless

as defined under the McKinney-Vento Act and New York State Education Law Section 3209 because of the following reasons:

Because (your child is/you are) neither a permanent resident of the district nor homeless as defined under the McKinney-Vento Act and New York State Education Law Section 3209, (your child is/you are) not entitled to enrollment in and/or transportation to Utica City School District.
(School/District Name)

You may appeal this decision to the Commissioner of the State Education Department within 30 days. If you do not file an appeal within 30 days, the decision will go into effect on _____ (date).

If you would like to appeal this decision, you must complete the appeal forms application, which are attached. For help completing these papers, please contact the LEA Liaison at the number below. If you are an unaccompanied youth and would like to file an appeal, the LEA Liaison must help you.

Sandra Paddock
Administrator for Special Education Instructional
Support/Homeless Liaison

¹ Under the Commissioner’s Regulations, districts are required to provide a written explanation, including the right to appeal, to parents, legal guardians, and unaccompanied youth where there is a dispute about enrollment. 8 N.Y.C.R.R. § 100.2(x)(7)(ii)(b).
Revised 10-24-2016

LEA Liaison: Sandra Paddock

Phone Number: 315-792-2283

Address: 106 Memorial Parkway, Utica, NY 13501

Atts.