

## CTE / Business



### Questions?

Come see us in Room 450 or fill out the information below and drop it on in Room 450.

**Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_

### Contact Person:

Mary Henderson, 315-368-6450, mhenderson@uticaschools.org

# Thomas R. Proctor High School



Career & Technical Education

Business Education

1203 Hilton Ave Utica, NY 13501 315-368-6450

## CTE/Business

### Career and Technical Education Courses:

- Computer Applications and Keyboarding
- Microsoft Office
- Adobe Photoshop/Graphic Design
- Create a Web Page
- Desktop Publishing
- Introduction to Computers
- Introduction to Computers (MVCC Credit)
- Computers for College
- Career and Financial Management
- Advanced Topics/Business Math
- Accounting
- Business Management
- Wall Street Stock Investment
- Finance (MVCC Credit)
- Economics (MVCC Credit)
- Business Economics

### Graduation Credit Courses:

- Business Communications
- Business in Music
- Business Management
- Accounting
- Marketing
- Economics (MVCC Credit)
- Business Economics

## CTE/Business



### Career and Technical Education Certification Programs of Study:

Computer Office Technology/SE/ESL

Career and Financial Management

Computer Applications and Keyboarding

- Microsoft Office
  - Introduction to Computers/MVCC
  - Web Page Design
  - Adobe Photoshop/Graphic Design
1. Computer Applications/SE/ESL
    - Career and Financial Management
    - Computer Applications and Keyboarding
    - Desktop Publishing
    - Computers for College
    - Introduction to Computers/MVCC
    - Adobe Photoshop/Graphic Design
    - MVCC Advanced Intro to Computers
    - Computers

## CTE / Business

3. Entrepreneurship/Management
  - Career and Financial Management
  - Computer Application and Keyboarding
  - Business Management
  - Marketing
  - Business Economics/MVCC
  - Business Law/Government/MVCC
4. Finance
  - Career and Financial Management
  - Computer Applications and Keyboarding
  - Finance /MVCC
  - Accounting
  - Business Economics/MVCC
  - Business Law/Government/MVCC
5. Accounting
  - Career and Financial Management
  - Computer Applications and Keyboarding
  - Business Management
  - Advanced Topics/Business Math
  - Accounting
6. CAD/CADD Drafting/Design
  - Career and Financial Management
  - Computer Application and Keyboarding
  - Computer Assisted Drawing
  - Architectural Drawing
  - Technical Drawing
  - Adobe Photoshop
  - Desktop Publishing

## CTE / Business

### Business Education Courses:

- Business Communications
- Business in Music
- Computer Applications and Keyboarding
- Microsoft Office
- Adobe Photoshop/Graphic Design
- Create a Web Page
- Desktop Publishing
- Introduction to Computers (MVCC Credit)
- Advanced Introduction to Computers (MVCC Credit)
- Computers for College
- Career and Financial Management
- Advanced Topics/Business Math
- Accounting
- Marketing
- Business Law/Government
- Business Management
- Wall Street Stock Investment
- Finance (MVCC Credit)
- Economics (MVCC Credit)
- Business Economics
- Media/Video Production
- Advanced Media/Video Production
- Cyber Law



### College Credit Opportunities

Bryant and Stratton College (up to 9 credits)  
Mohawk Valley Community College

## CTE/Business

### Department Chair

Mary Henderson

### Teachers

Carly Calogero

Tyler Carroll

Jessica Collis

Daniel Conte

Judy DeFina

Jim Giruzzi

Chris Jennings

Richard Karam

Susan Lamberto

Brian Lanz

Rachael Mehl

Joan Nehme

John Nehme

Nicole Peek

Deborah Pedersen

James Raymer



### Leadership Organizations:

**Future Business Leaders of America**

### Professional Organizations:

**Business Teachers Association of New York (BTANY)**



**Business Teachers**  
Association of New York State

## CTE/Business

### Work Based Learning Opportunities:

- Job Shadowing
- Community Service/Volunteering
- Service Learning
- Senior Project
- School Based Enterprise
- Work Study
- Community Based Work Programs for SWD

